Date: February 9, 2016

To: Faculty and Undergraduates in the College of Liberal Arts and Sciences (CLAS)

From: Cheryl Conrad, Ph.D. Associate Dean for Research
       Katie Schilling, Executive Administrative Support Specialist

Re: CLAS “Undergraduate Summer Enrichment” (USE) 2016

To submit the application, send the materials to:
   Jeffery Banner: jeffrey.banner@asu.edu
   Or
   Katie Schilling: Katie.Schilling@asu.edu

Total Award Potential: $2,000
   $1,500 initial award to undergraduate to pursue mentored activity (over the summer 2016)
   $250 second award to undergraduate to present at CLAS poster symposium (March 17, 2017)
   $250 third award to undergraduate for successful transition into scholarship by the following CLAS poster symposium (in the Spring of 2018)

To the faculty mentor, the “CLAS Dean – successful undergraduate mentorship” award is given if the undergraduate project transitions into scholarship by spring 2018. Approved outlets are listed under point #7.

Application, Deadline and additional information
   ➢ All application information is located at: https://clas.asu.edu/scholarships/research-scholarships
   ➢ Application due: March 15, 2016, awardees announced on April 15, 2016, and the first set of awards given by April 29, 2016.
   ➢ Required CLAS poster presentation for undergraduate mentees and faculty mentors will be scheduled on March 17, 2017 (note: CLAS will arrange for poster printing). Undergraduate mentees must have completed a summer research project, have a poster presentation, and be present to receive the second undergraduate award of $250. Faculty mentors need not be present for the undergraduate mentee to receive the second award.
   ➢ If the undergraduate completes a summer project, presents at the poster symposium, and successfully transitions the work into an approved outlet (see point #7), then the faculty is eligible for the “CLAS Dean – successful undergraduate mentorship” award.

Eligibility Requirements
1. An undergraduate in any major within CLAS working in partnership with a designated CLAS faculty willing to mentor the undergraduate student.
2. No prior research experience is necessary, but the undergraduate and faculty mentor must agree to work together over the summer.
3. Sponsored research funding is not necessary, but by submitting a proposal to this funding mechanism, the faculty acknowledges that resources are available to accomplish the summer research.
4. Both faculty and undergraduate must be present during the 2016 summer in order to facilitate the faculty-undergraduate mentorship.
5. The undergraduate must be enrolled as a full-time student in the immediate fall semester (fall 2016) after the summer (note: undergraduate enrollment for 2016 summer credit is not necessary). The goal is that the undergraduate could potentially...
continue the research/scholarship activities, albeit without any additional CLAS funding thereafter.

6. The undergraduate mentee must present at the poster forum in the spring 2017 in order to receive the second award of $250 during the spring 2017 semester.

7. The undergraduate mentee could earn another $250 by the following year (CLAS poster symposium 2018) if the work is successfully transitioned into the intended outlet, which includes: 1) publication with the undergraduate as co-author, 2) poster or talk at a regional or national level with the undergraduate as the lead speaker, or 3) sponsored activity submission with a clear connection to the CLAS funded project.

8. If more applications are received than funding is available, other factors will weigh into final selection and this includes student GPA, other research funding provided to the student during the summer, potential for the project to lead to objective outcomes (publication, talk, sponsored project), potential for the faculty to successfully mentor the undergraduate, likelihood for work to meet undergraduate career objectives, and if applicable, faculty response/outcomes from previous CLAS USE funding opportunities (see next bullet point).

9. If funding was received from a previous CLAS mentor-mentee project, please answer the following: 1) did you reply to Katie Schilling’s inquiry to answer feedback about the past project’s outcomes and if so, please include an attachment of that reply, or 2) briefly describe the past funded project in one paragraph and list any objective outcomes that arose from this work (e.g., grant submitted, talks given, papers published). For both, indicate whether the undergraduate earned authorship from this activity and if so, please highlight the undergraduate name and include an attachment of the work (abstract for talks, sponsored activity, and full paper for journal, books, etc). Send this information directly to Katie Schilling: Katie.Schilling@asu.edu